

# William Kleis

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## EDUCATION

### B.S. in Network and Security Administration

May '27

*Dakota State University*

Madison, SD

Key Coursework:

- Intro to Cyber | Software Security | Networking I & II
- Hardware, Virtualization, and Data Communication | Operating Environments
- Data Structures | Database Management Systems
- UNIX/Linux Administration

Honors:

- President's List - Fall 2024, Fall 2025, & Spring 2025

### Dual Credit through Spirit Lake High School

Jan '21 - May '24

*Iowa Lake Community College*

Estherville, IA

- President's List - Fall 2023

## SKILLS

- **Programming:** Intermediate proficiency in C and C++
- **Web:** Basic web design (HTML, CSS, JavaScript)
- **Core Skills:** Problem solving, strong communication, and leadership

## RELEVANT WORK EXPERIENCE

### IT Help

Jun '22 - Aug '22

*Quality Refrigerated Services*

Spencer, Iowa

- Managed and troubleshoot basic IT problems throughout the office and warehouse environment
- Mapped switch ports across a network of switches, access points, and computers
- Troubleshoot connection issues between scanners and the wireless access points in the warehouse
- Collaborated with a freelance IT professional to learn and grow technical skills throughout the summer

## ADDITIONAL WORK EXPERIENCE

### Merchandiser

Nov '22 - Present

*Doll Distributing*

Spencer, Iowa

- Manage schedule and route to meet workload and store necessities
- Communicate effectively with supervisor, coworkers, and store employees
- Trusted by leadership and coworkers to work independently and reliably
- Merchandise products efficiently with strong attention to detail
- Entrusted to train new employees to the company's merchandising standards and best practices